

PS/IS102 QUEENS

WILLIAM KO, PRINCIPAL

Jacqueline Atkins, Assistant Principal

Matthew Borelli, Assistant Principal

Catherine Mulé, Assistant Principal

March 23rd, 2016

Dear Parents and Families,

In preparation for the ELA state exam on April 5th-7th, all students in grades 3-8 have been provided with a practice exam to be **completed at home and due on Monday, March 28th**. **You must sign the front of the practice exam to confirm that your child has completed the exam independently.** Our teachers will be going over answers with students next week and this practice test will help us better individualize test preparation instruction for each student.

The practice exam is a powerful tool to help students develop both the knowledge and confidence necessary to perform well on the state exam, and you must adhere to the following guidelines:

1. **Have your child complete the exam in a location without any distractions**
2. **DO NOT assist your child in any way**
3. **Monitor how long your child needed to complete the full exam and compare the time with what the state recommends below:**

Subject	Grade(s)	Date	Books	Estimated Testing Time (minutes)*	
				Min.	Max
ELA	3, 4	4/5/16	1	60	70
		4/6/16	2	60	70
		4/7/16	3	60	70
ELA	5, 6, 7, 8	4/5/16	1	80	90
		4/6/16	2	80	90
		4/7/16	3	80	90

In the past students have completed practice exams in class during the regular school day. This year we are having students complete the practice exams at home for two key reasons: 1) we think it's important for parents to be able to experience how the test is administered and experienced by their child, and 2) we believe that precious remaining class time is better used when teachers are actively teaching instead of silently watching students take exams.

For more information about the state exam, please also visit: www.PS102Q.org/state-exam

Thank you for your continued partnership.

Sincerely,

William Ko, *Principal*