

P.S. /I.S. 102 Queens

WILLIAM KO, PRINCIPAL, I.A.

Jacqueline Atkins, Assistant Principal

Matthew Borelli, Assistant Principal

Catherine Mulé, Assistant Principal

January 14th, 2016

Dear Families of PS/IS 102,

Any articles of clothing left behind by students are collected and placed in the Lost-and-Found area on the 1st floor. Especially for months with colder weather, the Lost-and-Found area is filled with items such as jackets, gloves, scarves, sweaters, and etc. Please come inside to check the Lost-and-Found at your earliest convenience if you are missing anything. Any items not claimed by the end of January will be donated.

We'll like to return any lost items to the rightful owners and we thank you for your attention in this matter.

Sincerely,

Yanil Rodriguez
Parent Coordinator